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MEMORANDUM FOR: Deputy Director (Support)

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SUBJECT:

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Functional Furniture

REFERENCES:

- (a) Memorandum for Deputy Director (Support) dated 15 February 1957, subject Functional Furniture
- (b) Memorandum for Director of Logistics dated 19 February 1957, subject Functional Furniture
- 1. In accordance with the referenced memoranda I would like to report the action being taken and the status thereof at this time. Particular reference is made to memorandum of 15 February 1957 under paragraph V, RECOMMENDATIONS which states:
 - Paragraph (1) "Select manufacturer's products which appear most practical and desirable to meet our needs."
 - Paragraph (3) "Submit layouts of standard furniture in sterile form to the manufacturers selected, requesting that the manufacturer show the effectiveness of the utilization of the modular furniture on an overlay for comparison with the standard furniture."
- 2. Current literature, including price lists of modular furniture have been obtained from the leading manufacturers in this field, which are being analyzed as to price and suitability. (See quoted paragraph (1))

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SUBJECT: Functional Furniture

- 4. Upon receipt of completed layouts, members of the Furniture Committee in collaboration with the Building Planning Staff will analyze them as to their effectiveness.
- 5. Upon completion of the foregoing, these facts will be submitted complete with cost studies which should either support or deny that such procurement eventually would result in a net saving to the Government, or indicate the desirability of the procurement of a limited quantity of modular furniture to equip a standard area in which tests in use could be made.

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JAMES A. GARRISON Director of Logistics